

# LONDONDERRY TOWN COUNCIL MEETING MINUTES

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1 **September 11, 2017**

2  
3 The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth  
4 Road, Londonderry, NH.

5  
6 Present: Chairman Tom Dolan; Vice-Chairman John Farrell; Councilors Ted Combes and Joe Green;  
7 Town Manager Kevin Smith; Executive Assistant Kirby Wade; Absent; Councilor Jim Butler

8  
9 **CALL TO ORDER**

10  
11 Chairman Dolan called the Town Council special meeting to order. Chairman Dolan led the Pledge of  
12 Allegiance. This was followed by a moment of silence the victims of 9/11 in New York, Pennsylvania and  
13 at the Pentagon. Also for those who have been lost in the two hurricanes during the past two weeks.

14  
15 **PUBLIC COMMENT**

16  
17 Chairman Dolan thanked the town for its generosity as a community for all of the donations that were  
18 made to help the hurricane victims.

19  
20 Chairman Dolan invited up Ian Hill with Parlinet to give an update on the program so far. See attached  
21 PowerPoint.

22  
23 **PUBLIC HEARING**

24  
25 Chairman Dolan stated that each public hearing will be opened separately. It helps the Council  
26 compartmentalize each topic from a legal standpoint.

27  
28 Motion to open the public hearing for Ordinance #2017-05 made by Vice Chairman Farrell and second by  
29 Councilor Combes. Chair votes 3-0-0.

30  
31 Chairman Dolan introduced Ordinance #2017-05 which is an amendment to the Zoning Ordinance relating  
32 to the use and storage of multiple travel trailers on property in the AR-I district. Town Planner Colleen  
33 Mailloux presented. Motion to adopt Ordinance #2017-05 made by Vice Chairman Farrell and second by  
34 Councilor Combes. Chair votes 3-0-0.

35  
36 Motion to close public hearing for Ordinance #2017-05 made by Vice Chairman Farrell and second by  
37 Councilor Combes. Chair votes 3-0-0.

38  
39 Motion to open the public hearing for Resolution #2017-04 made by Vice Chairman Farrell and second

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40 by Councilor Combes. Chair votes 3-0-0.

41

42 Resolution #2017-04 is a Resolution relative to the discontinuance of highway Appletree Lane. Colleen  
43 Mailloux presented. Mailloux stated that Appletree Lane is an existing class five highway, a public road.  
44 A request has been received from the property owner to discontinue Appletree Lane. This request would  
45 be to completely discontinue from the intersection of Pillsbury Rd to its terminus.

46

47 Steve Feinberg, 9 Morrison Drive, owns Appletree Business Services asked if he could have the sign that  
48 says Appletree Lane. The Council stated that that would be okay.

49

50 Motion to approve Resolution #2017-04 made by Vice Chairman Farrell and second by Councilor  
51 Combes. Chair votes 3-0-0.

52

53 Motion to close the public hearing for Resolution #2017-04 made by Vice Chairman Vice Chairman  
54 Farrell and second by Councilor Combes. Chair votes 3-0-0.

55

56 Motion to open the public hearing for Ordinance #2017-06 made by Vice Chairman Farrell and second by  
57 Councilor Combes. Chair votes 3-0-0.

58

59 Ordinance #2017-06 is an Ordinance requiring automated sprinkler system installations in new and  
60 existing assembly occupancies including bars. Assistant Town Manager Lisa Drabik presented. Drabik  
61 stated that the purpose of the Ordinance is to readopt the previous standards of the NFP life safety code  
62 with regards to the installation of automated sprinkler systems in bars. The Ordinance provides that new  
63 bars with occupancies of more than 50 will e required to have automated sprinklers and existing bars with  
64 over 100 occupancy.

65

66 Motion to approve Ordinance #2017-06 made by Vice Chair Farrell and second by Councilor Combes.  
67 Chair votes 3-0-0.

68

69 Motion to close public hearing for Ordinance #2017-06 made by Vice Chairman Farrell and second by  
70 Councilor Combes. Chair votes 3-0-0.

71

72 Motion to open the public hearing for Ordinance #2017-07 made by Vice Chairman Farrell and second by  
73 Councilor Combes. Chair votes 3-0-0.

74

75 Ordinance #2017-07 is the restriction of use of Town property to remove water from bodies of water for  
76 commercial use. Assistant Town Manager Drabik presented. Drbik stated that the previous Ordinance was  
77 a 60-day mandatory ban which has since expired. This next Ordinance does not have a time frame on it  
78 but instead would prohibit anyone from taking water from bodies of water in Londonderry essentially by  
79 parking on or being on town property at the time if they are going to take that water for commercial use.

80

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81 Deanna Mele, 8 Valley St, handed out a quote to the Council that stated....

82

83 “Water promises to be to the 21<sup>st</sup> century what oil was to the 20<sup>th</sup> century; the precious commodity that  
84 determines the wealth of nations.” – Fortune Magazine, May 15, 2000

85

86 Councilor Joe Green entered the meeting.

87

88 Mele stated that things seem to have quieted down. There haven’t been many problems as far as she knows  
89 with people taking water from town property or public properties. Mele stated that she hasn’t heard from  
90 her friends anything about that. Mele stated that the Ordinance is needed and she is glad to see one has  
91 been written. Mele stated that she has one concern. The Ordinance regarding the drought, the penalty for  
92 the third violation is \$1000 but on this one it’s \$500. Mele stated that the one for this Ordinance should  
93 also be \$1000. Make it \$500 for the second violation. Mele also stated that she is concerned about the  
94 habitual offender. Mele stated that she doesn’t see how this Ordinance covers the habitual offender. All  
95 we do would keep fining him/her and they will just keep paying the fine. Mele stated that the hydro seeders  
96 and landscapers have been very good since this issue has been addressed.

97

98 Chairman Dolan asked if the Council wanted to modify the Ordinance to change the fines. The Council  
99 stated that it was okay the way it is. Motion to approve Ordinance #2017-07 made by Vice Chairman  
100 Farrell and second by Councilor Green. Chair votes 4-0-0.

101

102 Motion to close the public hearing for Ordinance #2017-07 made by Vice Chairman Farrell and second  
103 by Councilor Combes. Chair votes 4-0-0.

104

105 Motion to open the public hearing for Resolution #2017-06 made by Vice Chairman Farrell and second  
106 by Councilor Combes. Chair votes 4-0-0.

107

108 Chairman Dolan stated that this is the acceptance of highway block grant money. The acceptance of  
109 unanticipated revenue under RSA 31:95-b. Finance Director Doug Smith presented.

110

111 Ray Breslin, 3 Gary Drive, stated that he is familiar with this Resolution. Breslin stated that it was his  
112 understanding that there would be a special town meeting for it but it looks like in this case we have been  
113 given the option for a public meeting. Breslin stated the money came from the DOT. Breslin stated that  
114 the Town Manager suggested that we use that money for the end of Stonehenge. Breslin stated that the  
115 money is to be used at the town’s discretion for the infrastructure. Breslin stated that he doesn’t understand  
116 why the money is just going to go back to NHDOT.

117

118 Motion to approve Resolution #2017-06 and accept the revenue of \$519,823.38 made by Vice Chairman  
119 Farrell and second by Councilor Combes. Chair votes 4-0-02.

120

121

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122 Motion to close the public hearing for Resolution #2017-06 made by Councilor Combes and second by  
123 Councilor Green. Chair votes 4-0-0.

124

125

### OLD BUSINESS

126

127 Chairman Dolan introduced an update on the proposed open space purchase for Griffin Rd Map Lot 26  
128 and Map 3, Lot 40. Colleen Mailloux stated that the planning staff was asked to look at a few parcels.  
129 Mailloux presented an update for the Council. Chairman Dolan stated that the Council has to give feedback  
130 to the Conservation Commission to let them know if the Council wants to go forward with the negotiation.  
131 The Council gave consensus to move forward.

132

133

### NEW BUSINESS

134

135 Steve Cotton presented Order #2017-22, an Order relative to the expenditure of Maintenance Trust Fund  
136 for various projects in the amount of \$25,375.00. Motion to approve #2017-22 made by Councilor Green  
137 and second by Councilor Combes. Chair votes 4-0-0.

138

139 Janusz Czyzowski, Public Works Director, presented Order #2017-23, an Order relative to the expenditure  
140 of Roadway Maintenance Trust Funds in the amount of \$650,000.00 since we are in the middle of  
141 construction season. Motion to approve Order#2017-23 made by Councilor Combes and second by  
142 Councilor Green. Chair votes 4-0-0.

143

144 Chairman Dolan introduced the first reading of Resolution #2017-05, a Resolution relative to the veteran's  
145 tax credit policy. The public hearing will be held on October 2<sup>nd</sup>. Motion to waive the first reading and  
146 schedule a public hearing for October 2<sup>nd</sup> made by Vice Chairman Farrell and second by Councilor Green  
147 Chair votes 4-0-0.

148

149

### BOARD/COMMITTEE APPOINTMENT/RE-APPOINTMENT

150

151 Motion to accept the resignation of Elizabeth LaRocca from the Manchester Airport Authority made by  
152 Vice Chairman Farrell and second by Councilor Green. Chair votes 4-0-0.

153

154

### APPROVAL OF MINUTES

155

156 Approval of Town Council minutes from August 14, 2017 made by Councilor Green and second by Vice  
157 Chairman Farrell. Chair votes 4-0-0.

158

159

160

161

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## TOWN MANAGER REPORT

164

165 Town Manager Smith reminded the public about the GACIT hearing happening at Town Hall in Moose  
166 Hill at 7 PM on Thursday the 14<sup>th</sup>.

167

168

## ASSISTANT TOWN MANAGER REPORT

169

170 Lisa Drabik gave an update on the CART/Green Cab pilot program. Drabik stated that the program began  
171 on July 1st and it was set to run for 90-days but it has now been extended until the end of October. Since  
172 it began we have done articles, mailings and postings to get the word out. CART has made two referrals  
173 to the Town of Londonderry when they couldn't accommodate a ride. In that same period, they have  
174 provided four hundred and one rides to Londonderry riders and that consists of twenty unduplicated  
175 riders. Since July 1<sup>st</sup> the Town has paid for one ride.

176

177

## ADJOURNMENT

178

179 Motion to adjourn made by Councilor Green and second by Councilor Combes. Chair votes 4-0-0.

180

181 Notes and Tapes by: Your name Date: 09/11/2017

182 Minutes Typed by: Kirby Wade Date: 08/24/2017

183 Approved by: Town Council Date: 09/11/2017



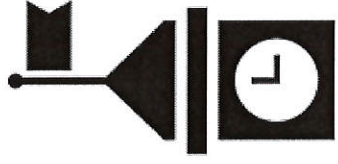
**parlinet**

**Town Council**  
Londonderry, NH  
September 11, 2017

**Ian Hill, Founder**  
ian@parlinet.com  
603.998.7605

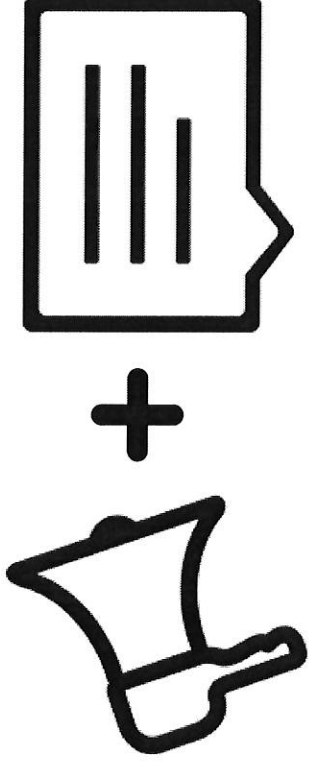


## Who we are



We're helping citizens **understand** and **participate in** their local government.

# The Parlinet Platform



An improved online **notification** and **public comment** tool for local and state government.



## Original Timeline

- **July 10:** Town Council Approval
- **July 31:** Prepare marketing with  
Town Manager, Library Staff
- **Aug. 7:** Launch to Londonderry
- **Sept. 4 - Feb. 5:** Update the Town  
Council and request feedback
- **Feb. 5:** Consider paid subscription



Londonderry, NH

# The bumps and frost heaves on Road Street Ln.

Following Moderation

1 Followers
 3 Questions
 1 Suggestions
 1 Supporters

I live on Road Street Ln, and my neighbors and I have been concerned about the potholes and cracks in the road. Here's a picture:



Who can I talk to about this?

Samantha Baker, 21 hours ago

edit

roads frostheaves

Support

Ask Question

Create Suggestion

## Updates

Hi Samantha, I called the Highway Department, and they said they'd take a look at it.

Riley Evans, 20 hours ago

Provide Update

All Newest Search

Clear filter

## Questions

Has anyone come out to look at it?

August 22 1

Are you referring to this road?

August 22 1

When was the last time they repaved that road?

August 22 1

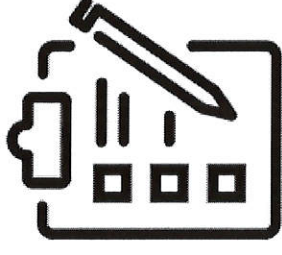
## Suggestions

You could always call the Highway Department

August 22 1

# Overview of Today's Update

- Where we are
- Lessons learned
- Proposed changes
- Next steps



## Where we are

**74**

Users from  
Londonderry

**89%**

Have not commented  
at a 2017 TC Meeting

**30**

Weekly active users

**6**

People commented

## Lesson 1: Questions not issues

**Lesson:** “Issues” are not the right first abstraction for citizens.

**Reason:** Users either had a question or a suggestion. Creating a separate issue would have been an extra step.

## Lesson 1: Questions not issues

### **Proposed changes:**

- Making questions and suggestions should be the first actions that users can do.
- Parlinet can later group questions and suggestions into issues.

## Lesson 2: Notifications

**Lesson:** Notifications are necessary to keep people coming back.

**Reason:** Users haven't been checking back in on Parlinet of their own accord. Notifications constitute more of Parlinet's value than we realized.

## Lesson 2: Notifications

### Proposed changes:

- Better design how content is displayed on email notifications.
- Allow users to get notifications via text.
- Enable users to direct questions at certain officials.



## Lesson 3: Backlash

**Lesson:** There is a group of citizens who don't engage online for fear of backlash from peers or officials.

**Reason:** Engaging with government isn't in everyone's comfort zone, and each town has a different culture around expressing opinions.

## Lesson 3: Backlash

### **Proposed changes:**

- Provide commenting by proxy.
- Allow anonymous comments with moderator approval.

## Next Steps

- Grow our Londonderry user base through **Facebook marketing**.
- Schedule an orientation with the **Town Councilors** (and other officials).
- Encourage as many **officials** to engage as possible.

## Questions? Feedback?

**3k+**

Working hours to  
create Parlinet

**30+**

Interviews of citizens  
and local official

**50k**

Lines of code

**8**

Team members